

LAKE CITY STINGER BAND

STANDING RULES

May 8, 2008

(Draft)

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I. Goals

- Members of the Lake City Stinger Band can expect to find enjoyment through the camaraderie of working together with others who share the love of music and through the satisfaction of playing interesting and challenging music in a high quality, professional manner.
- It shall be the goal of the Lake City Stinger Band to plan activities that, to a satisfying degree, are fun, informative, entertaining, challenging, and demonstrate musical and artistic worth and integrity.

II. Code of Conduct & Etiquette:

Rehearsal:

- Rehearsals will begin and end at the designated predetermined times.
- Try to arrive early enough to warm-up and tune before rehearsals, normally a half hour before starting time.
- Keep music in alphabetical order in folder for easy access during rehearsal
- Have a pencil for rehearsal suggestions
- Music to be rehearsed will be posted at the front of the room so band members can have pieces in rehearsal order.
- If you share a folder and are not going to be at rehearsal, make sure your folder is available.
- Observe rules of courtesy when the conductor is on the podium - no talking or playing when the conductor is instructing.

Performances:

- Try to arrive at performance sites a half hour before the event is to begin.
- Wear the required dress for the performance.
- If circumstances prevent you from participating in the performance, notify the director as soon as possible.
- Help set up and take down after the performance.
- Maintain decorum on stage during the performance.

III. Attendance

- Band members are encouraged to attend all rehearsals for a performance.
- If you cannot attend a rehearsal notify the Music Director as soon as possible before the rehearsal.

IV. Financial Policies & Procedures

The Board of Directors will address policies for a checking account, credit card, spending authorization, documentation for reimbursements, valuation and acknowledgement documentation of material donations.

V. Insurance

The Board of Directors will pursue obtaining property and liability insurance.

VI. Dues

The Board of Directors will determine the amount, due date, and pro-ration of dues necessary to sustain the organization.

VII. Committees

A. Facilities & Property

This committee shall be responsible for maintaining the facility we occupy and keeping an inventory of the property owned by the corporation and a list of property that has been assigned for use by band members.

B. Membership

This committee shall oversee the recruitment of new band members and new supporting members.

C. Publicity

This committee shall publicize the activities of the band as directed by the board of directors, and be responsible for the preparation of performance and event programs and fliers.

D. Music Library - This committee shall be responsible for the distribution and collection of all music and the maintenance of the music library.

- E. Uniform - this committee shall research and recommend various uniforms styles to the board of directors. When band uniforms are purchased by the corporation, this committee shall be responsible for the maintenance and issuing of such uniforms.
- F. Web Site - this committee shall design and maintain the official web site as directed by the board of directors.
- G. Program – This committee shall research and recommend events and performances for the band each season. The research will determine appropriate events for the band depending on the time of year, location, conflicting events, and availability of band members. The committee will coordinate their efforts with the music director.

VIII. Historian

The Board of Directors shall appoint a historian who will compile a history of the band and maintain a list of band performances with a copy of the program or list of numbers performed if no program was used. The historian shall also keep a record of band social functions and any memorable happenings at rehearsals or performances.

IX. Honorariums

The band may bestow a Certificate of Special Recognition to notable guest performers or conductors of the band and to members or individuals who have notably contributed to the advancement and development of the band.